



## APPOINTMENT OF PROXY

ABN 55 112 461 082

If you would like to vote at the Annual General Meeting (AGM or the meeting), please complete this form and return it to Kim Wood (OEAQ Secretary) by 5.30 pm, Thursday 13 January 2022. You can use the Proxy Form to appoint another member of the OEAQ to attend the AGM and vote for you.

**A**

### Appointing a proxy

I, being a member of the OEAQ and entitled to vote at the AGM appoint:

The Chair  
(mark with an "x")

OR

(please write the name of the person you are appointing as your proxy)

If no direction is given, your proxy will be given to the Chair of the meeting.

**B**

Directing the proxy how to vote. Insert  in the boxes below.

#### Item 1

Minutes of previous  
Annual General  
Meeting

For      Against      Abstain\*

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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#### Item 2

OEAQ Annual Reports

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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#### Item 3

Financial Report

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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#### Item 4

Appointment of Auditor

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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\*if you mark the Abstain box for an item, you are directing your proxy not to vote on your behalf and your vote will not be counted in computing the required majority on a poll.

**C**

### Signature of Member or Attorney.

This form will be treated as invalid unless this section is completed.

Member Name & Address

Contact daytime telephone

Date

## **How to complete the Proxy Form**

Before you complete the Proxy Form, which is overleaf, please read the following instructions, and the enclosed Notice of Annual General Meeting.

### **1. Your Name and Address**

This is your name and address as it appears on the register of members.

### **2. Appointment of Proxy**

If you are entitled to vote at the meeting you have a right to appoint a proxy and should use this Proxy Form.

If you wish to appoint someone other than the Chair of the meeting as your proxy, please write the name of that person in the appropriate box. If you leave the box blank, or your named proxy does not attend the meeting the Chair of the meeting will be your proxy and vote on your behalf.

3. Your proxy's authority to speak and vote for you at the meeting is suspended if you are present at the meeting.

### **4. Voting directions to your proxy**

You may direct your proxy how to vote by marking in 1 of the 3 boxes opposite the item of business. All your votes will be cast in accordance with your direction. If you do not mark any of the boxes relating to the items of business, your proxy will vote as he or she chooses. If you mark more than 1 box relating to the same item of business any vote by your proxy on that item will be invalid.

### **5. Signing Instructions**

This proxy form must be signed and dated by the member or the member's attorney.

### **6. Lodgement of Proxy Form**

Proxy forms and the original or a certified copy of the power of attorney (if the proxy form is signed by an attorney) must be received:

At [oeaq@oeaq.org.au](mailto:oeaq@oeaq.org.au)

No later than 5:00pm on 13 January 2022.

Documents received after that time will not be valid for the scheduled meeting.

### **7. Any Questions?**

If you have any questions, please call Kim Wood on 0422 147 157.