

Notice of Annual General Meeting

The Outdoor Educators Association of Queensland's (OEAQ) next Annual General Meeting will be held at;

**Hillbrook Anglican School – Outdoor Education Centre
95 Hurdcotte Street, Enoggera (next to the Rugby Club)**

At 4pm on Thursday 27th January 2022

Nominations Close January 13th, 2022

- At the Annual General Meeting of the OEAQ, all the members of the Committee for the time being shall retire from office, but shall be eligible upon nomination or re-election
- Any two members of the OEAQ shall be at liberty to nominate any other member to serve on the Management Committee.
- Nominations for the Committee are to be received by the OEAQ in writing at least 14 days prior to the Annual General Meeting. The nomination to be signed by the member, the members nominator and seconder.
- Nominations can be made on another's behalf.
- If no written nominations are received, nominations will be taken from the floor.
- Should written nominations be received for each position, no nominations will be taken from the floor.

To be eligible to serve on the Committee you must:

- Be an over 18 years of age and be the nominated representative of a financial member of the Association.
- Be a member of the Association.
- Not be a bankrupt or one who has compounded with their creditors or otherwise taken advantage of the laws in force for the time being relating to bankruptcy;
- Not have been convicted of an indictable offence or of an offence punishable on summary conviction for which the person is sentenced to imprisonment otherwise than in default of payment of a fine (In the past ten years)
- Agree to abide by all the policies of the Association.
- Agree to make the association a priority by attending meetings and responding to other committee members.

Voting:

- Voting will take place at the Annual General Meeting. For Committee positions, where more than one nomination is received, voting will be by secret ballot.

Further Details:

- Committee meetings will take place once a term via teleconference and last no longer than 120 minutes. Your commitment as a Committee member will include attendance at these meetings and at one face to face meeting during the year.
- As a Management Committee Member of the Association you will be subject to the Australian Corporations Law, the Incorporated Associations Act of Queensland, the Management Committee Code of Conduct and a range of policies. All of these documents are available from the OEAQ if required.
- The OEAQ has Public Liability Insurance, which covers our Management Committee Members liability in certain situations and is available to defend claims against both the organisation and its Management Committee Members individually for any matter dealt with by the Association.

Committee Member Nomination Form

To nominate for a position on the Committee, you must reply to the Association by 13th January 2022

Simply email this Nomination Form back on oeaq@oeaq.org.au

I wish to nominate for the position of:

Executive Committee

- President
- Vice President
- Treasurer
- Secretary

Non-executive Committee Members

- OEA Representative
- JOEE Management Committee Representative
- Publications Coordinator
- Contributing committee member

In nominating, I agree to abide by the policies, codes of conduct and other behavioural guides of the association for committee members and I agree that should the majority of my fellow committee members feel that I have breached the codes that my term of office I will resign from my position on the management committee.

My Details Are:

Name:	
Nominated By: (Name)	
Nominated By (Signature)	
Seconded By (Name)	
Seconded By (Signature)	